

ANNEX 3

PROPOSED CONDITIONS AGREED WITH NORTH YORKSHIRE POLICE

1. The premises will trade predominantly as a restaurant / café /deli, and substantial food and non-intoxicating drinks shall be available at all times the premises are trading.
2. There shall be a minimum of 50 table covers available at all times when the premises are trading.
3. The external seating area, as defined on the premises plan, shall not be used after 21:00 hours daily
4. The telephone number of the premises and of the DPS shall be made available to residents living in the vicinity upon request.
5. Customers shall remain seated whilst consuming alcohol in the outside seating area, as defined on the premises plan.
6. The venue manager will remove tables and chairs from the outside area each day, after the area closes at 21:00 hours, or alternatively secure them in such a manner to prevent their removal or unauthorised use after the premises have closed.
7. A colour digital CCTV system shall be installed within the premises and be operational and recording at all times when licensable activities take place and at any other times where members of the public are present on the premises.
8. The CCTV equipment shall have constant time/date generation which must be checked on a daily basis for accuracy.
9. The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence.
10. The CCTV system must be capable of providing quality images of good evidential value. The CCTV system will have sufficient storage retention capacity for a minimum of 28 days consecutive footage.
11. North Yorkshire Police or a Responsible Authority (as defined in the Licensing Act 2003) may at any time request a recording. This should be complied with within 24 hours of the request being made.
12. It is the responsibility of the management to ensure that there are sufficient members of staff available during the hours of operation to be able to download evidence from the CCTV system at the request of the police or responsible authority.

13. On days when race meetings are held at York Racecourse (save for the family meeting held in September and the first meeting in May) a minimum of 1 SIA registered door staff shall be provided at the premises from 17:00 hours to the close of business.

At all other times the need for SIA registered door staff shall be determined in accordance with an ongoing risk assessment, to be carried out by the Designated Premises Supervisor and or the Premises Licence Holder. When employed, door staff will wear high visibility arm bands

14. When employed, a register of those door supervisors employed shall be maintained at the premises and shall include:

- a. the number of door staff on duty
- b. the SIA badge number and name of each member of door staff
- c. the times the door staff are on duty
- d. Any incidents

15. A documented staff training programme shall be provided to all members of staff at the premises in respect of the: -

- operation of the CCTV system (including the playback of evidence);
- retail sale of alcohol
- age verification policy
- conditions attached to the Premises Licence
- permitted licensable activities
- the licensing objectives; and
- opening times for the venue.

with such records being kept for a minimum of one year. [For the avoidance of doubt, the one-year period relates to each respective entry in the logbook and runs from the date of that particular entry];

16. An incident log will be kept at the premises and made available on request to an authorised officer or the police which will record the following:

- all crimes reported to the venue
- any complaints received regarding crime and disorder
- any incidents of disorder
- any faults in the CCTV system
- any refusal of sale of alcohol
- any visit by a relevant authority of emergency service

with such records being kept for a minimum of one year. [For the avoidance of doubt, the one-year period relates to each respective entry in the log book and runs from the date of that particular entry];

17. All sales of alcohol for consumption off the premises shall be in sealed containers, save for the outside seating area, as defined on the premises plan.

18. Prominent, clear, and legible notices shall be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and area quietly.
19. The premises shall operate the Challenge 25 policy for the sale of alcohol.
20. The only acceptable proof of age identification shall be a current passport, Photo card Driving Licence or identification carrying the PASS logo (until other Effective identification technology e.g., thumb print or pupil recognition, is adopted by the Premises Licence Holder).